



TENANT RENTAL APPLICATION with Co-Signer

Castle Property LLC

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Application for which property? _____

NAME

Last Name: _____ First Name: _____ MI: _____ Nickname: _____

E-Mail Address: _____ @ []dukes.jmu.edu []gmail.com []yahoo.com []aol.com

Date of Birth: ____/____/____ SSN: _____ - _____ - _____ Expected Date of Graduation: _____

Cell Phone Number: (____) _____ - _____ Land Line Phone Number: (____) _____ - _____

Current Street Address (or dorm name & number): _____

City: _____ State: _____ Zip: _____ Current Individual Rent: \$_____/month

Current Landlord: _____ Phone: (____) _____ - _____

Complex Name: _____ When does your current lease end ? ____/____/____
Day Month Year

CO-SIGNER (Parent or Grand-Parent) Please choose the person that is either providing support or who makes the payments.

Full name of your Co-Signer: _____ Their relationship to you: _____

Co-Signer e-mail: _____ Co-Signer phone: (____) _____ - _____

TENANT PERMANENT ADDRESS

Permanent Street Address: _____ Occupied By: _____

City: _____ State: _____ Zip: _____ Phone: (____) _____ - _____

CURRENT EMPLOYMENT

Employer: _____ Position: _____ Wage: \$_____.____ per _____

Address: _____ # Hours / Week _____

Supervisor: _____ Telephone: (____) _____ - _____

OTHER INFO

Do you have any pets ? [] Yes [] No What Type ? _____ Will you be housing the pet(s) if you rent ? [] Yes [] No

Automobile? [] Yes [] No Make: _____ Model: _____ Year: _____ Color: _____

FINANCIAL QUALIFICATION WILL BE BASED ON THE FOLLOWING INFORMATION:

In the past 5 years have you had any of the following:

- Past due balance over \$100.00 [] Yes [] No [] Don't know
- Payments later than 60 days [] Yes [] No [] Don't know
- Any civil judgments or tax liens [] Yes [] No [] Don't know
- Any debts placed for collection [] Yes [] No [] Don't know

Please comment on YES answers: _____

The \$45 Tenant Application fee covers the costs to verify information for both the Tenant and Co-signer's applications and is not refundable. To assist with timely lease signings, Tenant will furnish a \$100 earnest payment prior to setting a lease signing appointment. The entire earnest payment will be credited to the Tenant's security deposit if the Tenant returns a signed lease to the office within 24 hours of the appointment time. Tenant agrees to forfeit the earnest payment if the signed lease is not returned within this time frame.

By signing below, I affirm that all the information is correct or to the best of my knowledge. I hereby give permission to verify the above information. If the application is found to contain substantially false information, the application fee and earnest payment are forfeited.

Tenant Signature: _____

Date: _____